

APPLYING FOR GRANT OF PROBATE AND DEALING WITH ADMINISTRATION OF ESTATE (STANDARD ESTATE)

If you want help with both the probate application and the administration of the estate, we will:

- Obtain the relevant information required to make the probate application
- Complete the probate application and HMRC IHT Form 205 (if the deceased died before 1 January 2022)
- Make the application to the Probate Court on your behalf
- Collect and distribute all assets of the estate

We anticipate this will take between 8 and 20 hours of work at £225 inclusive of vat. We estimate our total costs will be between £1,680 (inclusive of vat) and £4,200 (inclusive of vat).

The exact cost will depend on the individual circumstances of the matter. For example, if there is one beneficiary and no property, costs will be at the lower end of the range. If there are multiple beneficiaries, a property and multiple bank accounts, costs will be at the higher end.

If we are appointed as professional executors of the will, we reserve the right to charge a value element of up to 1.5% of the gross value of the estate in addition to the hourly rate. This will be applied where appropriate on a case by case basis and we will inform you at the outset if this is the case.

This is for estates where:

- There is a valid will
- There is no more than one property
- There are no more than 5 bank or building society accounts
- There are no other intangible assets (for example, shareholdings)
- There are no more than 5 beneficiaries
- There are no disputes between the beneficiaries on the division of assets. If disputes arise, this is likely to lead to an increase in costs
- There is no inheritance tax payable, and the executors do not need to submit a full Inheritance Tax Account (Form IHT 400) to HMRC
- There are no claims made against the estate

We will handle the full process for you.

Disbursements (additional costs related to your matter paid to a third party on your behalf

Probate court fee	£273
Additional copies of the grant	£1.50 each
HM Land Registry Office copies (if required)	£3 each
Trustee Act Notice in London Gazette and in local newspaper	£170 to £500
Bankruptcy only search – Local Land Charges	£2 per beneficiary

There may be additional disbursements if we are required to obtain valuations of assets such as property and shares.

Potential additional costs

Dealing with the sale or any transfer of any property in the estate is not included in this fee.

If there is no will or the estate includes any shareholdings there is likely to be an additional cost that could range significantly depending on the estate and how it is dealt with. We can give you a more accurate quote once we have more information.

If you would like us to deal with the income tax relating to estate, there will be an additional cost which will depend on the complexity of the income tax affairs of the deceased.

If you want us to deal with an investigation by the Department for Work & Pensions (DWP) who may double check means-tested benefits paid to the deceased, we can provide an estimate of the costs involved.

How long will this take?

On average estates that fall within this range are dealt within nine to twelve months. However, if the estate includes the sale of a property, the administration of the estate cannot be completed until the property is sold.

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